

Record of officer decision

Decision title:	Procurement of professional services to undertake Design with stakeholder and technical consultation for the Hereford Station Transport Hub and connecting highways and public realm as part of Herefordshire Council's City Transport Package (HCCTP)
Date of decision:	26 November 2021
Decision maker:	Director for Economy and Place
Authority for delegated decision:	<p>On 22 July 2021 Cabinet took a decision which set out a plan for the delivery of the remaining projects as part of the Hereford City Centre Transport Package (HCCTP) and approved the following delegation:</p> <p><i>"(d) The remaining programme funding be allocated to the development of the transport hub project design and consultation and the Interim Director for Economy and Place (in consultation with the Section 151 officer and the Cabinet Member for Infrastructure and Transport) is authorised to progress this design and consultation to enable cost certainty to be established and further delivery funding sought; and"</i></p> <p>This decision can be viewed using the following link: https://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?Id=50036856</p>
Ward:	Aylestone Hill; Central; College; Eign Hill; Widemarsh;
Consultation:	Consultation of this decision has taken place with the council's Section 151 Officer, finance and legal services teams.
Decision made:	<p>To confirm commencement of an open competitive procurement for professional services, within a budget of £500,000.00 (five hundred thousand pounds) to undertake the design with stakeholder and technical consultation for the transport hub.</p> <p>It is proposed to use The GLA/TfL Architecture Design and Urbanism Panel (Lot 7 - Transport Design) because the listed suppliers are able to deliver the concept design and detailed design through to construction information and monitoring stages for transport architecture and interchanges projects at small and large scales.</p> <p>In line with the council's policy of an open competitive tender process and for time considerations the following existing frameworks were reviewed by procurement and Programme Management Office representatives in line with the objectives of the Transport Hub:</p> <ol style="list-style-type: none"> 1. Pagabo - Professional Services Framework 2. CCS RM6165 Crown Commercial Services 3. NHS SBS Construction Consultancy 4. Homes England Multi-Disciplinary Framework 5. GLA/TfL Architecture Design and Urbanism Panel (Lot 7 - Transport Design) <p>This decision is not a commitment to award a contract. The award of this contract would be subject to a further record of officer decision.</p> <p>The tender will involve pricing providing services from RIBA stage 2</p>

	(concept design) to Stage 5 (construction) for cost certainty as required from the Cabinet report, whilst only commissioning the successful bidder for RIBA stages 2 & 3 in the first instance.
Reasons for decision:	<p>The Hereford City Centre Transport Package (HCCTP) was developed as an integrated programme of schemes, which included a new transport hub at Hereford railway station.</p> <p>Cabinet's decision 22 July 2021 recognised that the remaining capital budget allocated to the HCCTP is now insufficient to complete the remaining undelivered projects (transport hub and public realm) in the programme without the allocation of additional funding. The decision authorised that the remaining HCCTP programme funding be allocated to the development of the transport hub project design and consultation.</p> <p>Procurement of professional services is required to develop a design for the transport hub. Stakeholder engagement and technical consultation will be undertaken as part of the commission which will inform the design. Early engagement with Network Rail has taken place which will continue as part of the development of the design.</p> <p>The procurement will be undertaken directly by the council through an open market tendering process in accordance with the council's procurement rules. An Invitation to Tender (ITT) has been developed in conjunction with Corporate Services. Corporate Services will support the project team in executing the procurement process.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p><i>Financial</i></p> <p>There is a risk that further land may be required to deliver the aspirations for the transport hub and public realm. Designs to be developed to deliver the remaining elements within the existing land ownership areas.</p> <p>Should further land be identified as of significant benefit to the schemes following the design development the impact of this on the budget to be assessed and considered in a further decision.</p> <p><i>Risk</i></p> <p>There is a risk that reaching a consensus on the approach to the transport hub takes more time and design input as a result of diverging stakeholder aspirations. The design brief will be agreed with members and key stakeholders prior to a consultation exercise by the specialist design team.</p> <p><i>Legal</i></p> <p>There is a risk that agreement with Network Rail on the delivery of the transport hub on their element of the site cannot be reached or incurs additional costs. Early discussions have been held with Network Rail regarding the scheme and these are to continue such that their requirements can be incorporated into the designs and that agreement can be reached.</p>
Details of any alternative options considered and rejected:	Not to progress the transport hub. This is not recommended as it would result in some package objectives and targets as set out in the 2015 Marches Local Enterprise Partnership (LEP) business case not being achieved. This would also contravene the terms of the funding agreement, and would not be consistent with the council's adopted delivery plan.
Details of any declarations of interest made:	None.

I am an officer delegated to make the decision

Signed:

Print Name: Neil Taylor

Job Title: Interim Director for Economy and Place